## **ASME ENGINEERING LTD ORGANISATION MODEL**

OFFICE ADMIN

## ORGANISATION AND RESPONSIBILITIES

Responsibilities and Authorities are as defined on the organigram below and in Job Descriptions, where considered necessary.

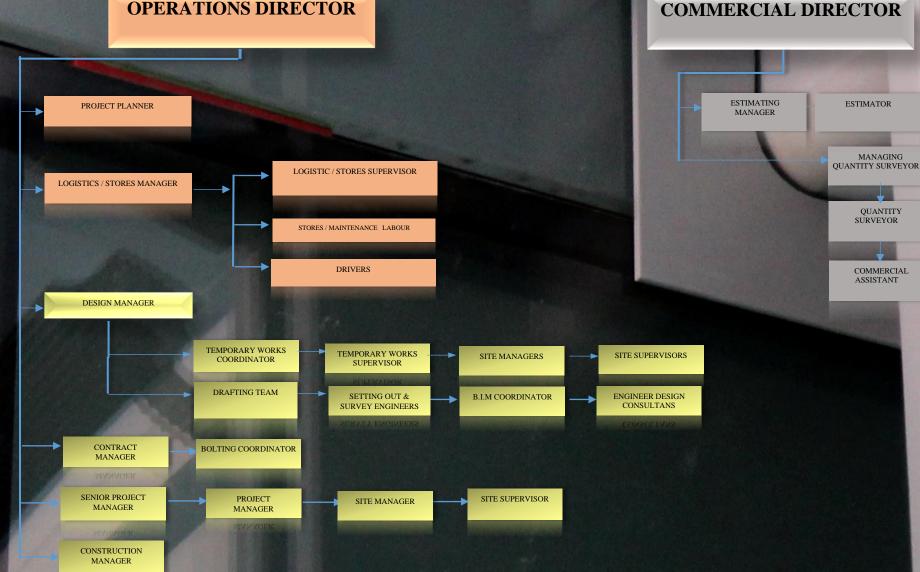
In the event of absence from a defined position a deputy will be nominated and this will be either the immediate superior or immediate subordinate where suitable competency exists. Where this is not possible a manager from the same organizational level may be nominated, or an external interim manager appointed.

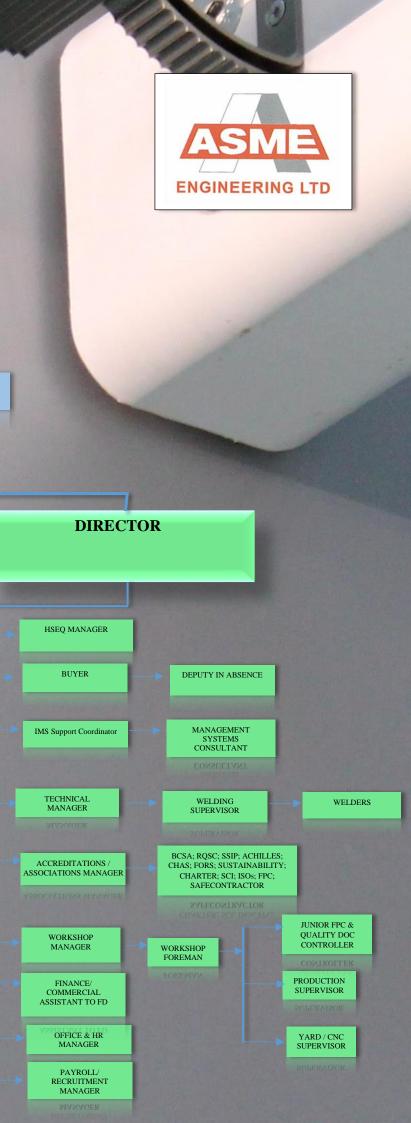
All and any temporary appointments will be appropriately notified to the organization.

FINANCE DIRECTOR

MANAGING DIRECTOR

**OPERATIONS DIRECTOR** 





ASSISTANT

ACCOUNTANT BOOKKEEPER

PA to FINANCE

FINANCE ADMINISTRATOR

ASSISTANT ESTIMATOR

DIRECTOR